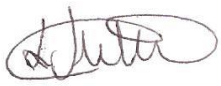
BOREHAM PARISH COUNCIL

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16 October 2019

To Members of the Staffing Sub Committee: Councillor Mrs G Cooch, Councillor Mr P Elkington, Councillor J Galley and Councillor Mr A Leach

You are hereby summoned to attend a Meeting of the Staffing Sub Committee of Boreham Parish Council at the Pelly Room, Church Road, Boreham, at 7.30pm on Monday 21st October 2019 for the purpose of transacting the following business:



…… Mrs L Miller Clerk to the Parish Council

AGENDA

1. **To appoint a Sub Committee Chairman.**

2. **To accept apologies for absence.**

3. **To accept Councillors' declarations of interest:**
   All Members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest.

4. **Public Participation Session**.

5. **To confirm the Minutes of the Staffing Sub Committee Meeting held on 10 December 2018.**

6. **To receive a motion to exclude the Press & Public from the following Agenda items on the Grounds of Confidentiality under S.1 of the Public Bodies (Admission to Meetings) Act 1960.**

7. **To acknowledge employee appraisal process for 2019 has yet to be completed.**
   Staff Appraisals

8. **To review pay and conditions of all employees:**
   The NALC pay scales yet to be agreed or filtered down to parish councils. Current Salaries are attached).

9. **To discuss any other staffing issues.**

There are no further scheduled meetings of the Staffing Sub Committee before the Annual Meeting in May 2020.