Boreham Parish Council

Minutes of the Meeting of Boreham Parish Council held in the Allen Room, Village Hall Boreham at 7:30pm on Monday 1st April 2019

Present
Councillor J Galley
Councillor J Rice
Councillor A Leach
Councillor D Crick
Councillor K Cherry
Councillor P Elkington

Also in attendance: Mrs Lisa Miller (Parish Clerk) and Justine Atterbury (Asst Clerk).

3298 Apologies for Absence

Apologies were received and accepted from Councillors Perrin, Sellors, Bass and Cooch.

3299 Declarations of Interest

No declarations of interest declared.

3300 Public Participation Session

No public were in attendance.

3301 Minutes of the Parish Council Meeting held on 4th March 2019

The Minutes of the Parish Council Meeting held on 4th March 2019 had been previously distributed and it was RESOLVED that they be signed as a true record of the meeting.

3302 Correspondence

a) **Road closure – Damases Lane and Cranham Road** – Damases Lane will be closed 24-26 May and Cranham Road 30 May-2 Jun.

b) **Expression of Interest in running community-based library service –** the parish councils have been asked to consider expressing an interest in running a community-based library services.

c) **Other Correspondence received** – no further correspondence had been received.

3303 Councillors Reports

a) City Councillor J Galley's Report – Councillor Galley reported that in the Local Plan, there's lots of things in planning matters to preserve the areas of the village. However, there is an application that has been received by Chelmsford City Council to erect an office village by the Grange which is on a green area within Boreham. The planning decision is currently pending.

b) County Councillor J Spence – apologies received and nothing to report.

c) Village Hall Management Committee Representative's Report – nothing to report.

d) Public Transport Representative – The Springfield Park and Ride will be closing at weekends. A new transport representative is needed from the parish council.

e) **Community Speedwatch –** There were two sessions held in March 2019. There were 14 vehicles recorded over the speed limit. There are 5 volunteers on the team with two training sessions arranged. The new 30mph stickers on wheelie are proving successful. It was discussed having permanent stickers however, this was thought to not be as effective if the signs were there permanently. A suggestion was asking the Estate Agents to sponsor 30mph signs on their boards and erect them around the village for short periods of time.

f) **Neighbourhood Plan** – A meeting was held on 25th March 2019. It was agreed that the Neighbourhood Plan should be progressed but encouraged it to be driven by someone not on the

parish council. The next meeting will take place on 30th April. A neighbourhood plan once agreed, can obtain larger percentage of CIL monies from developments.

g) **Other reports** – no further reports.

3304 Committee Minutes

Planning Committee meeting held on 4th March 2019
The minutes were confirmed with no comment.
Planning Committee meeting held on 18th March 2019
The minutes were confirmed with no comment.
Greens Committee meeting held on 18th March 2019
The minutes were confirmed with no comment.

3305 To receive the report of the Clerk on matters not covered elsewhere on the Agenda

The clerk reported that the Boot Camp on the Recreation Ground had been sent an invoice and that the trainer had been into the office to discuss his sessions. The clerk has never been given authority for the Recreation Ground bank account since the previous clerk left. Since we changed signatories on the account recently, this account is no longer accessible from internet banking. It was agreed that the Chairman needs to speak to Barclays Business representative to get the mandate changed to include the Clerk as the administrator.

3306 Financial Matters

a) Budgetary control and Accounts Report - Members were circulated with budgetary control reports. Members approved the reports.
b) Ratification and authorisation of Payments - It was RESOLVED to accept the Accounts as drawn and ratification and authorisation was given for the cheques and payments (appendix attached).

3307 Annual Parish Meeting

The Annual Parish Meeting takes place on Monday 15th April 2019. This year the Community Special Constable officer, Les Hawkins will be attending, and he is hoping to bring a special constable with him. It was suggested to invite the Community Agent along to speak about the service they provide and to ask for someone from the community-based library service to speak about the service.

3308 Exclusion of Press and Public

IT WAS RESOLVED THAT the parish council would approve the motion to exclude the Press and the Public from the following agenda items on the Grounds of Confidentiality under S.1 of the Public Bodies (Admissions to Meetings) Act 1960.

3309 Staff Matters

The Parish Council staff members new salaries were approved as agreed in their NALC contracts.

There being no further matters for consideration, the Chairman thanked Members for their attendance and declared the Meeting closed at 8.56pm.