Boreham Parish Council

Minutes of the Parish Council Meeting of Boreham Parish Council
held at 7:30pm on Monday 7th June 2021 in the Goodwin Room of Boreham Village Hall

Present
Councillor J Galley (Chairman)
Councillor E Stammers
Councillor P Elkington
Councillor L Reed
Councillor A Leach
Councillor K Cherry
Councillor D Crick
Councillor G Cooch

Also in attendance: Mrs Lisa Miller (Parish Clerk), Mrs Jo Penson (Assistant Clerk)

21/121 Apologies for Absence
All Councillors were in attendance.

21/122 Resignation of Councillor
The resignation of Cllr Rice was announced and formally accepted by the Council.

21/123 Declarations of Interest
None were declared.

21/124 Public Participation Session
No public were present.

21/125 Minutes of the Annual Parish Council Meeting held on 10th May 2021
The Minutes of the Parish Council Meeting on 10th May 2021 had been distributed and it was RESOLVED that they be signed as a true record of the meeting.

21/126 Councillors Reports

a) **City Councillor J Galley's Report.** Cllr Galley reported that the existing Mayor Jude Deakin had been re-elected for another term.
b) **County Councillor J Spence's Report.** Cllr Spence had given his apologies and had sent a report which was distributed prior to the meeting and reported that the Essex Locality Fund will operate again in 2021/22. A briefing regarding a safer, greener, healthier Essex was attached to the report and feedback was requested.
c) **Village Hall Committee.** Nothing to Report.
d) **Transport Committee.** Nothing to report.
e) **Community Speedwatch**. Representative had sent apologies and had sent a report which was distributed prior to the meeting. During May there were 44,451 cars travelling in one direction on Church Road (up 3000 on April). 32% of cars were speeding (14,202) with 4,132 in the prosecution zone. In Plantation Road, there were 28,411 travelling in one direction (up by 2000 on April) with 50% of cars speeding (14,161) with 5,460 in the prosecution zone.
f) **Butler Trust –** A meeting was held on the 18th May 2021. They agreed to give £1000 to Boreham and Little Baddow Primary Schools.
g) **Climate Crisis Working Party –** They held their first meeting on 25th May 2021.

21/127 To receive and consider the following Committee Minutes previously circulated

Minutes of the Planning Committee Meeting held on 10th May 2021

The Minutes were confirmed with no comment.

Minutes of the Planning Committee Meeting held on 24th May 2021

The Minutes were confirmed with no comment.

21/128 Clerk's Report

The Clerk reported that a request had been received to hold a pony event on the Recreation Ground. It was agreed that we need to find out a bit more detail before agreeing.

It was also reported that the EALC are running training for Councillors, Clerks and residents in Mental Health First Aid Training, J9 Domestic Abuse and Becoming a Dementia Friend.

21/129 Planet Art

The Clerk and Councillors are meeting with the Artists to look at locations for a possible apple trail alongside the Bloor Homes Art.

21/130 Electricity Meter at Village Hall

IT WAS RESOLVED THAT the Parish Council would offer to cover the cost to install a separate electric meter at the Village Hall (subject to council approving the cost of the works beforehand).

21/31 Review of the Internal Audit Report

IT WAS RESOLVED THAT the parish council had reviewed the content of the Internal Audit Report and acknowledged any recommendations made. The Chairman asked for it to be minuted that the Internal Auditor made reference to the fact that the documents and files were in excellent order and made the inspection straightforward.

21/32 Internal Auditor for the year 2021/22

IT WAS RESOLVED THAT the Parish Council would like to use the services of Heather Heelis for the year 2021/22.

21/33 To consider the installation of a zip wire down at Chase Field

It was agreed to look at the safety of the zip wire and if other councils have had issues with accidents and insurance claims. It was also recommended that we check with our insurance to see if we can get cover for such an item and also obtain quotations to see what the cost would be. As we do not own the land, the council would need to obtain permission from the City Council.

21/34 Boreham Parish Council Website

IT WAS RESOLVED THAT the Parish Council approve the cost to update the council website to bring it in line with government recommendations and to also adopt a .gov. domain name. This will cost in the region of £600.

21/35 Annual Return

a) Section 1 – Annual Governance Statement 2019/20

Members of Boreham Parish Council acknowledged their responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. The annual governance statement was circulated, and **IT WAS RESOLVED THAT** this be approved. The Chairman and Clerk signed the statement.

b) Section 2 – Accounting Statements

After full consideration of Section 2 of the Annual Return, **IT WAS RESOLVED THAT** the council approve the Accounting Statemeents 2019/20 and this section was duly signed by the Chairman and the Clerk.

c) Section 3 – Annual Internal Audit Report 2019/20
Members of Boreham Parish Council had received a copy of the Internal Audit Report for acknowledgement and consideration.

21/36 <u>Financial Matters</u>

a) Budgetary control and Accounts Report - Members were circulated with budgetary control reports. Members approved the reports.

b) **Ratification and authorisation of Payments -** It was RESOLVED to accept the Accounts as drawn and ratification and authorisation was given for the cheques and payments (appendix attached).

There being no further matters for consideration, the Chairman thanked Members for their attendance and declared the Meeting closed at 8.20pm.