Boreham Parish Council

Minutes of the Parish Council Meeting of Boreham Parish Council
held at 7.30pm on Monday 11th July 2022 in the Goodwin Room of Boreham Village Hall

Present
Councillor P Elkington
Councillor D Crick (Chairman)
Councillor L Reed
Councillor K Cherry
Councillor E Stammers

Also in attendance: Mrs Lisa Miller (Parish Clerk), Mrs Jo Penson (Assistant Clerk)

22/32 Apologies for Absence
Cllrs Galley, Leach and Toole had given their apologies and were accepted by the council.

22/33 Declarations of Interest
None were declared.

22/34 Public Participation
County Councillor John Spence was present and a resident who had expressed an interest in joining the Parish Council.

22/35 Minutes of the Parish Council Meeting both held on 13th June 2022
The Minutes of the Meeting held on 13th June 2022 had been distributed and it was RESOLVED that they be signed as a true record of the meeting.

22/36 Councillors Reports

a) **City Councillor J Galley's Report.** Councillor Galley had given his apologies.
b) **County Councillor J Spence's Report.** A report had been sent which was distributed prior to the meeting which included an update on the A12 widening which remains a concern with the proposed removal of junctions 20a and 20b. The plans for the NE Bypass and the Beaulieu Park Station are progressing well. He also reported that he had received many complaints regarding the state of the grass verges is he confirmed is a City Council decision but doesn't seem to working.
c) **Village Hall Committee –** Cllr Elkington has agreed to ask if the Management Committee would agree to giving us a discount for the booking for Queens Platinum Jubilee as we hired out the entire Village Hall for the entire day.
d) **Transport Committee –** Nothing to report.
e) **Community Speedwatch** – Nothing to report.
f) **One Boreham –** The Scarecrow Trail is under preparation. It is proposed that the funds raised should be given to the school but more details on that will be provided at a later date.
g) **Climate Crisis Environment Working Party.** It was reported that the pond grant application was successful. Cllr Elkington has agreed to join the working group for the next year. There was a volunteer day on 3rd July and some more planting at the field took place.
h) **Butler Trust –** The fund agreement has now been signed so the funds have been transferred and it was confirmed that they will be kept for Boreham and Little Baddow residents.

22/37 To receive and consider the following Committee Minutes previously circulated
Minutes of the Planning Committee Meeting held on 13th June 2022
The Minutes were confirmed with no comment.
Minutes of the Planning Committee Meeting held on 20th June 2022

The Minutes were confirmed with no comment.

Minutes of the Greens Committee Meeting held on 20th June 2022

The Minutes were confirmed with no comment.

22/38 Clerk's Report

The clerk confirmed that the form for the acceptance of the pond application had been signed.

22/39 Heritage Trail

There were a few amendments suggested to the map which will be relayed back to Alison Turnbull.

22/40 Approval of the Annual Return

Due to time constraints, the Annual Return was approved at the Greens Committee Meeting held on 20th June 2022 as follows:

a) **Section 1 – Annual Governance Statement 2021/22**
Members of Boreham Parish Council acknowledged their responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. The annual governance statement was circulated, and **IT WAS RESOLVED THAT** this be approved. The Chairman and Clerk signed the statement.

b) **Section 2 – Accounting Statements**
After full consideration of Section 2 of the Annual Return, **IT WAS RESOLVED THAT** the council approve the Accounting Statements 2021/22 and this section was duly signed by the Chairman and the Clerk.

c) **Section 3 – Annual Internal Audit Report 2021/22**
Members of Boreham Parish Council had received a copy of the Internal Audit Report for acknowledgement and consideration.

22/41 Internal Auditor

IT WAS RESOLVED THAT the Parish Council would use the service of Heather Heelis again for the year 2022/23 to carry out the internal audit.

22/42 Financial Matters

a) **Budgetary control and Accounts Report -** Members were circulated with budgetary control reports. Members approved the reports.
b) **Ratification and authorisation of Payments -** It was RESOLVED to accept the Accounts as drawn and ratification and authorisation was given for the cheques and payments (appendix attached).

There being no further matters for consideration, the Chairman thanked Members for their attendance and declared the Meeting closed at 8.16pm.