Boreham Parish Council

Minutes of the Parish Council Meeting of Boreham Parish Council
held at 7.30pm on Monday 3rd July 2023 in the Goodwin Room of Boreham Village Hall

Present
Councillor L Reed (Chairman)
Councillor A Leach
Councillor P Elkington
Councillor L Miller
Councillor E Stammers
Councillor M Powell
Councillor D Stocks
Councillor T Mills
Councillor S Trott

Also in attendance: Mrs Lisa Miller (Clerk) and Jo Penson (Assistant Clerk)

23/35 Apologies for Absence
Cllr Bugbee had sent her apologies which were accepted by the council.

23/36 Declarations of Interest
Councillors Elkington and Leach declared an interest in item 44 (purchase of the Bowling Club land).

23/37 Public Participation
Questions raised in the public sector: Could we get more dog poo bins put up around the village? How can we stop people putting dog poo in the general litter bins? There is flooding down Elm Way and Porters Park when it rains heavily, what can be done about it?

It was reported that the problem has started again with the parking down by the river when the weather is hot. Cars are still parking on the double yellow lines impeding the flow of traffic and although traffic wardens have been seen in the area, it does not seem to deter them parking there. There is also the danger from people jumping off the bridge into the water.

23/38 To confirm the Minutes of the Parish Council Meeting held on 5th June 2023
The Minutes of the Parish Council Meeting held on 5th June 2023 had been distributed and it was RESOLVED THAT they be signed as a true record of the meeting.

23/39 Councillors Reports

a) **City Councillor Report** – Cllr Canning had sent her apologies but Cllr Raven was in attendance and reported the following: The council are going to have some designated areas where dogs aren't allowed at Hylands Park as well as areas where they have to be kept on the lead due to the increase in the number of dog attacks. The overgrown hedge on Hammonds Road is on private land and therefore not the City Councils' responsibility. It is led to believe the landowner has recently passed away. Cllr Canning is still waiting for the Chief Inspector to report back following the accident outside The Lion Inn when it is available. Attendance by the police at one of our meetings is proposed. All the grass around the village has been cut and been signed off as being compliant with City Council policies.

b) **County Councillor J Spence's Report** – Cllr Spence was not in attendance. He has requested a list of potholes in the village that need to be repaired (Elm Way x 2, Waltham Road, Main Road by the bus stop).
c) **Village Hall Committee –** Nothing to report.
d) **Transport Committee – A n**otification has been received that the bus route 32 from Chelmsford to Ongar is going to now be operated by Stephenson's not First Bus and will no longer serve the Chignals. It was reported that the electronic bus board down by The Cock Inn has not worked for the last two years.
e) **One Boreham –** The school PTA have volunteered to run the Scarecrow Trail this year. They have also agreed to share any funds raised with other village entities.
f) **Climate Crisis Environment Working Party** – The pond has been deepened and relined. That has completed the grant funding expenditure which expired on 30th June. There is £410 left out of the grant funding which will need to be returned. Cllr Reed has been invited to do a presentation for the Rotary Club. There will be an open day on 9th July from 11-3pm. All are welcome.
g) **Butler Trust** – Next meeting will be held on 21st September.
h) **Twinning Association – T**here is a Twinning Association event being held at Cleves Court on 16th July. All are welcome.
i) **Tweedy Almhouses –** A vacancy has become available in one of the houses. Cllr Elkington will contact the person from Boreham who had expressed an interest.
j) **Christmas Market** – A 15ft Xmas Tree has been secured from David Bolton. Raffle prizes are being collected. The are looking at the option of hiring a minibus to get residents of Boreham to the Village Hall.
k) **Boreham Airfield** - Memorabilia from Boreham Airfield. It was agreed that Cllr Stocks will look through the boxes and sort it. If there is enough items an Open Day could be held at the Village Hall to display the memorabilia for residents to see.

23/40 <u>To receive and consider the following Committee Minutes previously circulated</u>

Minutes of the Planning Committee Meeting held on 19th June 2023
The Minutes were confirmed with no comment.
Minutes of the Greens Committee Meeting held on 19th June 2023
The Minutes were confirmed with no comment.
Minutes of the Finance Committee Meeting held on 19th June 2023
The Minutes were confirmed with no comment.

23/41 <u>Clerk's Report</u>

It was reported that a charity event will be taking place at the Village Hall for Halloween on 29th October. Cllr Elkington agreed to judge the competition for fancy dress.

23/42 <u>Internal Audit Report</u>

Section 3 – Annual Internal Audit Report 2022/23
Members of Boreham Parish Council had received a copy of the Internal Audit Report for acknowledgement and consideration.

23/43 <u>To approve the Internal Auditor for the year 2023/24</u>

IT WAS RESOLVED THAT the Parish Council would use the services of Heelis & Co for their internal audit for the next financial year.

23/44 <u>To approve the legal advice for the purchase of the Bowling Club Land</u>

IT WAS RESOLVED THAT the Parish Council would hire the services of Ellisons to deal with the purchase agreement and the lease with the Bowling Club. However, it was agreed that until the survey is carried out and the report comes back from the surveyor, no agreement to purchase the land will be taken. If the survey comes back with no major concerns, and the Parish Council pass a resolution to proceed with the purchase of the land, then the Terms of Engagement with Ellisons will be entered into and they will be asked to review the Heads of Terms.

23/45 Heads of Terms – Chase Field

The minor changes to the Heads of Terms were discussed and these will be passed to the City Council.

23/46 Proposal: To obtain quotations to install a new swing set on the Recreation Ground including safety surfacing

The council are still waiting for the quotation so this will be deferred to the next meeting.

23/47 Proposal: to consider the quotation to install an additional goal/basketball net on the Muga pitch

The council are still waiting for the quotation so this will be deferred to the next meeting.

23/48 Chantry Field

IT WAS RESOLVED THAT the Chantry Field Pond be relined at a cost of £800.00.
IT WAS RESOLVED THAT Chantry Field grass will be cut and baled at a cost of £1200.

23/49 Tree Survey

It was resolved that a Tree Inspection be carried out on the Recreation Ground at a cost of £420.00.

23/50 Longfield Solar Farm

It was reported that the Secretary of State has granted the Longfield Solar Farm application. It was agreed to see if we can find out the timeline of the planning application process on when we can expect building to start and also to find out about any monies available for the local communities that are to be affected.

23/51 Terms of Reference – Events Committee

The draft terms of reference had been distributed and it was agreed that Councillors would review these terms and give feedback to the Chairman and Clerk by 17th July.

23/52 Financial Matters

a) Budgetary control and Accounts Report - Members were circulated with budgetary control reports. Members approved the reports.

b) **Ratification and authorisation of Payments -** It was RESOLVED to accept the Accounts as drawn and ratification and authorisation was given for the cheques and payments (appendix attached).

There being no further matters for consideration, the Chairman thanked Members for their attendance and declared the Meeting closed at 8.57pm.