Boreham Parish Council

Minutes of the Parish Council Meeting of Boreham Parish Council
held at 7.30pm on Monday 10th June 2024 in the Goodwin Room of Boreham Village Hall

Present
Councillor D Crick (Chairman)
Councillor P Elkington
Councillor E Stammers
Councillor M Powell
Councillor G Elson
Councillor L Miller
Councillor L Reed

Also in attendance: Mrs Lisa Miller (Clerk), Jo Penson (Deputy Clerk)

24/23. Apologies for Absence
Apologies had been received from Cllrs Leach, Mills, Stocks and Dickson all of which were accepted by full council.

24/24. Declarations of Interest
Councillor Elkington declared an interest in item 24/32 (Bowling Club land).

24/25. Public Participation
No members of the public were present.

24/26. Annual Parish Council Meeting and Parish Council Meeting held on 13th May 2024
The Minutes of the Annual Parish Council Meeting which had slight amendments made to the committee members discussed at that meeting and Parish Council Meeting held on 13th May 2024 had been distributed and it was then RESOLVED THAT they both be signed as a true record of the meeting.

24/27. Councillors Reports

a) **City Councillor Report** – No meetings taking place at the City Council due to the General Election. Pride is happening over 22-26 June in Chelmsford. The Local Plan Consultation finishes at 4pm on 19th June. Any areas that need cutting back should be notified to the City Council.
b) **County Councillor J Spence's Report** – Cllr Spence had given his apologies and reported that he had walked around the Boreham Interchange to look at the issues with cycle routes and also at the request of resident who had requested for yellow lines to be implemented in Winsford Way. He also reported that the bus service had been restored through the village of Boreham as of 3rd June.
c) **Village Hall Committee** – Cllr Elkington attended a meeting with the Chair and the Treasurer and another meeting with the Management Committee. There was a discussion about the Parish Council's contribution to the Electricity to light the basketball court and the carpark and electric to Lester's shed. It was also reported that they have not received their £10k from the Bulls Lodge Quarry. It is proposed that there will be a summer fete and Christmas fayre this year. It was agreed to ask for a meeting to discuss the electricity charges and the possibility of getting a meter fitted.
d) **Transport Committee –** The Beaulieu Station membership group do not have any information on proposed bus routes to the new station. The next meeting will be on 13th September.
e) **Butler Trust –** Nothing to report.
f) **Stock Almhouses –** All of the gutters and downpipes have been cleaned out and repainted and replaced with metal fixings. The next task to be done is the external woodwork and metalwork.
g) **Neighbourhood Plan –** They are going to be applying to the RCCE for some funding.
h) **Chelmer Valley Landscape Group –** This new group will be registered as a charity.

i) Cllr Miller reported that she has been in touch with McDonalds and has invited them to a meeting to discuss what volunteering they are able to do and how many volunteers they can provide so we can look at what jobs they are able to do.

24/28. Clerk's Report

The Clerk reported that the City Council has sent an invoice for the Lease of Chase Field for £65.00 and as the City Council has not given us the new lease, it was agreed that the parish council would pay

24/29. Approval of the Annual Return 2023/2024

a) Section 1 – Annual Governance Statement 2023/24

Members of Boreham Parish Council acknowledged their responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. The annual governance statement was circulated, and **IT WAS RESOLVED THAT** this be approved. The Chairman and Clerk signed the statement.

b) Section 2 – Accounting Statements

After full consideration of Section 2 of the Annual Return, **IT WAS RESOLVED THAT** the council approve the Accounting Statements 203/24 and this section was duly signed by the Chairman and the Clerk.

c) Section 3 – Annual Internal Audit Report

Members of the Parish Council noted that the Internal Auditor had signed off Section 3 of the Annual Return in preparation for it to be sent to the External Auditors.

24/30. Internal Audit Report

The Clerk had distributed the Internal Audit Report prior to the meeting. It was noted that there were no recommendations for amendments to the councils policies or procedures and all financial papers were in good order.

24/31. Chantry Field/Nature Reserve

It was agreed to defer the nature reserve allocation to the next meeting.

24/32. Bowling Club Land Purchase

It was reported that the Heads of Terms with the Bowling Club is still with the Bowling Club for review and the Heads of Terms with the City Council is with the solicitor.

24/33. Parking Restrictions – Winsford Way

It was agreed that the parish council do not support the implementation of yellow lines but would write to Cllr Spence and ask if he could investigate signage being installed instead.

24/34. Hammonds Farm Development

IT WAS RESOLVED THAT the parish council would support and sign the letter of objection that had been drafted by the Planning Consultants assigned by Little Baddow Parish Council. This letter will be sent as Boreham's, Little Baddow's Danbury and Sandon's objection to the allocation of Hammonds Farm in the Local Plan for a large development. A contribution towards the costs for the consultation and other costs has been sought but the parish council has requested a written account of all predicted costs. It was agreed that Cllrs Elson and Powell would co-ordinate the distribution of information going forward.

24/35. <u>Boreham War Memorial</u>

This item was deferred to the next meeting.

24/36. <u>Financial Matters</u>

a) **Budgetary control and Accounts Report -** Members were circulated with budgetary control reports. Members approved the reports.

b) **Ratification and authorisation of Payments -** It was RESOLVED to accept the Accounts as drawn and ratification and authorisation was given for the cheques and payments (appendix attached).

There being no further matters for consideration, the Chairman thanked Members for their attendance and declared the Meeting closed at 9.30pm.