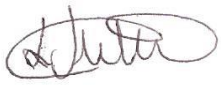
BOREHAM PARISH COUNCIL

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27 August 2024

To Members of the Parish Council

You are hereby summoned to attend the Meeting of Boreham Parish Council at **7.30 p.m.** on Monday 2nd September 2024 in the Goodwin Room at the Village Hall for the purpose of transacting the following business:



…… Mrs L Miller Clerk to the Parish Council

AGENDA

Anyone wishing to record either of these meetings should let the Parish Clerk or Chairman know before the meeting commences and you will be shown the designated recording area. Please refer to our Recording of Meeting policy so you are aware of what is and is not permitted. The Clerk will make the only true recording of the meeting and this will put on the website for a short period of time.

24/50. Apologies for Absence

24/51. To accept Councillors' declarations of interest:
All Members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest.

24/52. Public Participation Session (limited to 20 minutes subject to the Chairman's discretion).

24/53. To confirm the Minutes of the Parish Council Meeting held on 1st July 2024.

24/54. To receive and consider Councillors' reports and questions as follows:
a) City Councillor
b) County Councillor J Spence.
c) Parish Council's representative on the Village Hall Management Committee.
d) Public Transport Representative.
e) Butler Trust.
f) Tweedy Almhouses
g) Any other reports

24/55. To receive and consider the following Committee Minutes previously circulated:
a) Planning Committee Meeting Minutes – 15th July 2024.
b) Planning Committee Meeting Minutes – 5th August 2024.

24/56. To receive the report of the Clerk on matters not covered elsewhere on the agenda.

24/57. Chantry Field

(a) Sewage Treatment Plant. Quotation received to obtain a rough idea of the cost to replace the sewage treatment plant and relocate it adjacent to the rear gardens of Chantry Villas. Legal advice has been requested from the NALC as to the legal requirements of the parish council donating the land once relocated that the sewage plant is situated to the residents to manage. Also on whether the parish council could lawfully use parish funds to contribute to the costs of the new sewage plant.

(b) SFI Farming Incentive
Progress update. To consider whether the council fit the criteria to apply for a grant in certain categories, how much the council could receive. The small print should be read thoroughly to see if there are any tie-in clauses which will restrict the council at a later time.

(c) Cutting & Baling of Field
To approve the cutting and baling of Chantry Field (two quotations obtained).

24/58. Terms of Reference
To discuss the suggested amendments to the Terms of Reference for each Committee/Working Party.

24/59. Parish Office
Update on the parish office

24/59. Bowling Club Land Purchase
Progress report since the last meeting:

24/60. Boreham War Memorial
Following a meeting with Chelmsford Community Garden Village Council, does the parish council wish to pursue moving the war memorial from its current remote location at Cranham Road to a more prominent place within the village of Boreham. The CCGV Council are interested in pursuing moving the memorial to within the Country Park which is to be created in future years on the old Boreham Airfield. Should the residents of Boreham be asked to choose what they would like to see? If so, what is the best way to reach all residents to gain a true opinion?

24/61. Hammonds Farm Consultation Costs
To consider the request for all parish councils that would be affected by the Hammonds Farm Development to contribute a fair proportion of the costs (approx.. £5k).

24/62. Neighbourhood Development Plan
To approve the grant funding application for the next stage of the NDP. It is proposed to have the plan ready to submit to the Local Authority by June 2025.

24/63. Grass Cutting – Church/Burial Ground
The church has requested that the parish council consider including in their budget for 2025/26 contribution to the cost of cutting/strimming of the grass in the churchyard and also in the burial ground opposite. The cost to carry out this work currently is £500 per cut with 10 cuts needed throughout the year so approximately £5000.

24/64. Chase Field Lease
To consider the quotations to represent the Parish Council to agree the terms of the new lease with the City Council.

24/65. Boreham Village Hall
To consider and agree a fair proportion of electricity charges to be reimbursed to the Village Hall.

24/66. CCTV Policy
To formally adopt a CCTV Policy for the Parish Council to address both the powers and obligations of the Council and the legislation protecting the rights of individuals, with particular regard to the principles of the Data Protection Act 2018, in order to ensure that the Council's use of CCTV and other surveillance technologies is lawful, safe and reasonable.

24/67. Banners on Fence at Recreation Ground
The Village Hall are asking if they can erect a banner advertising an event on 16th November. They are asking permission for it to be put up for longer than the current permitted two weeks as they are trying to get a sponsor and the sponsor will likely want it up for more than two weeks if they are financing it. The Parish Council should consider this request as a whole rather than a request from the Village Hall as if permitted for a longer period, a precedent will be set and therefore the council should permit everyone the same extended period.

24/68. Financial Matters
a) To receive budgetary and accounts reports.
b) To ratify and authorise payments.

The proposed date and time of the next Parish Council Meeting is at 7.30pm on Monday 7th October 2024 in the Goodwin Room at Boreham Village Hall.