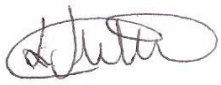
BOREHAM PARISH COUNCIL

Boreham Parish Office, Village Hall, Main Road, Boreham, CM3 3JD
Phone & Fax No: 01245 469941
E-mail: parishclerk@boreham-pc.gov.uk

1 October 2024

To Members of the Parish Council

You are hereby summoned to attend the Meeting of Boreham Parish Council at **7.30 p.m.** on Monday 7th October 2024 in the Goodwin Room at the Village Hall for the purpose of transacting the following business:



…… Mrs L Miller Clerk to the Parish Council

AGENDA

Anyone wishing to record either of these meetings should let the Parish Clerk or Chairman know before the meeting commences and you will be shown the designated recording area. Please refer to our Recording of Meeting policy so you are aware of what is and is not permitted. The Clerk will make the only true recording of the meeting and this will put on the website for a short period of time.

24/69. Apologies for Absence

24/70. To accept Councillors' declarations of interest:
All Members are reminded that they must disclose any interests they know they have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest.

24/71. Public Participation Session (limited to 20 minutes subject to the Chairman's discretion).

24/72. To confirm the Minutes of the Parish Council Meeting held on 2nd September 2024.

24/73. To receive and consider Councillors' reports and questions as follows:
a) City Councillor
b) County Councillor J Spence.
c) Parish Council's representative on the Village Hall Management Committee.
d) Public Transport Representative.
e) Butler Trust.
f) Tweedy Almhouses
g) Any other reports

24/74. To receive and consider the following Committee Minutes previously circulated:
a) Planning Committee Meeting Minutes – 16th September 2024.
b) Greens Committee Meeting Minutes – 16th September 2024.

24/75. To receive the report of the Clerk on matters not covered elsewhere on the agenda.

24/76. Terms of Reference
To discuss the suggested amendments to the Terms of Reference for each Committee/Working Party.

24/77. Parish Office
Update on the parish office

24/78. Bowling Club Land Purchase
To review the Heads of Terms with the Bowling Club.

24/79. Boreham War Memorial
Following a meeting with Chelmsford Community Garden Village Council, does the parish council wish to pursue moving the war memorial from its current remote location at Cranham Road to a more prominent place within the village of Boreham. The CCGV Council are interested in pursuing moving the memorial to within the Country Park which is to be created in future years on the old Boreham Airfield. Should the residents of Boreham be asked to choose what they would like to see? If so, what is the best way to reach all residents to gain a true opinion?

24/80. Sports & Social Club Lease
The lease will expire in November. To consider whether any changes are needed to the lease before a new lease is entered into.

24/81. Boreham Village Hall
To consider and agree a fair proportion of electricity charges to be reimbursed to the Village Hall.

24/82. External Auditor's Report
To acknowledge receipt of the External Auditor's Report for 2023/24.

24/83. Photocopier Lease
The photocopier lease expires shortly. The existing copier is suitable for the current office demands. The council can extend the lease for two years which will reduce the rentals down to £149.69 per quarter. The current insurance is no longer required as our own insurance will cover the photocopier This will save us £10.31 per quarter plus the £26.45 for the insurance per quarter.

24/84. Chantry Field Public Poll
To agree the wording of the public poll to go out to the public on Facebook. Copies of the Poll to also be distributed at various places in the village for those not on Facebook.

24/85. Essex Field Club Grant
To approve the grant application from the Essex Field Club for the sum of £2000 to reline the pond at Chantry Field.

24/86. Financial Matters
a) To receive budgetary and accounts reports.
b) To ratify and authorise payments.

The proposed date and time of the next Parish Council Meeting is at 7.30pm on Monday 4th November 2024 in the Goodwin Room at Boreham Village Hall.