Boreham Parish Council

Minutes of the Parish Council Meeting of Boreham Parish Council held at 7.30pm on Monday 1st December 2025 in the Goodwin Room of Boreham Village Hall

Present
Councillor P Elkington (Chairman)
Councillor L Reed
Councillor D Stocks
Councillor M Powell
Councillor G Dickson
Councillor K Rounce
Councillor J Raven
Councillor R Deighton
Councillor J Galley

Also in attendance: Mrs Lisa Miller (Clerk)

25/97. Minute Silence
A Minute Silence was held as a mark of respect at the recent passing of Cllr Lesley Miller.

25/98. Presentation to Anthony Leach
A farewell gift was presented to former Cllr Leach for his long service as parish councillor.

25/99. Apologies for Absence
Cllr Elson had given his apologies which were accepted by full council.

25/100. Declarations of Interest
None were declared.

25/101. Public Participation
There were 6 members of the public present plus County Cllr John Spence and his assistant.

Cllr Stocks reported that he has arranged for the plaque for the Apple Sculpture to be fixed to the base in due course and has also liaised with the local blacksmith who donated the Christmas Tree to the parish council and has arranged for a plaque to be erected on the pot once the tree has been delivered to the new office site.

Phil Whitehead has requested that the basketball court light be switched on for the Wednesday morning sessions between 6am & 7am. He confirmed he would cover the cost of the electricity for this.

25/102 Minutes of Parish Council Meeting held on 3rd November 2025
The Minutes of the Parish Council Meeting held on 3rd November 2025 had been distributed and it was RESOLVED THAT they be signed as a true record of the meeting.

25/103. Councillors Reports

a) **City Councillor Report** – Cllr Raven reported that the two planning applications for sites opposite Boreham House have been extended to 10th and 18th December as further information has been requested. However, it may well be extended from that date if the information they have requested is not forthcoming. The suggested LGR are being advertised by the local councils. The Local Plan deadline for response is 8th January so BPC advised to arrange to submit a response before this date. The Damasses Farm planning enforcement remains ongoing and will be back in court to make a decision on resolving the planning enforcement issue. Finally Cllr Raven reported that there are lots

of events going on in Chelmsford over the Xmas period and he will forward them to the Clerk for posting on the facebook page.

b) **County Councillor J Spence's Report** – Cllr Spence reported that the locality fund has been able to provide funding for projects at the school and the church. Following the anti social behaviour in the village recently, he has taken time to speak to the police. The local highways panel will hopefully be repairing potholes in Boleyn Way and Church Road shortly. There are several different business cases being discussed in the LGR with individual councils canvassing for three, four or 5 unitaries. Cllr Spence reported that residents are keen to see a 20mph speed limit on Church Road which he would be happy to support. He will meet with the bus company at Beaulieu station this week to discuss the lack of buses currently serving the station. There has been a large fallout following the cancelling of the A12 widening, especially as there has been so many closures of the A12 in the Chelmsford area since this announcement. It has become apparent since the opening of the new station that the roundabout on the new road has not been made substantial enough. Proposals for improvements will go in to planning shortly and he is still keeping the Paynes Lane Bridge very much in the discussions.

c) **Transport Committee –** Cllr Dickson attended a meeting recently and raised the issue of the buses not travelling through the village following the recent anti-social behaviour. She has also suggested an additional bus stop outside the Lion Inn so residents have the choice to get either the 71 or 73 bus.

d) **Village Hall Management Committee –** A meeting was held on 24 November. It was reported that someone fell over in the village hall car park following a wedding reception. The Village Hall are hoping to install a keycode access fitted to the door to deter people from wandering in to use the toilets. Also there has complaints that the heating is not sufficient in the Lord Perry Hall in the winter so options are being investigated to solve this issue.

e) **Butler Trust** – Nothing to report.

f) **Stock Almhouses –** A trustees meeting will take place later this month.

g) **May Fair** – The working party are hoping to have another meeting before Christmas.

h) **Local Plan Consultation** – Keith Ferguson from Little Baddow has provided some quite useful indicators which could assist with the council's response to each of the three sites suggested in the plan.

25/104. **To receive and consider the following Committee Minutes previously circulated**

Minutes of the Planning Committee Meeting held on 17th November 2025

The Minutes were confirmed with no comment.

Minutes of the Greens Committee Meeting held on 17th November 2025

The Minutes were confirmed with no comment.

Minutes of the John Galley Memorial Ground Committee Meeting held on 17th November 2025

The Minutes were confirmed with no comment.

25/105. **Clerk's Report**

It was reported that the Christmas meal will now be arranged for some time in the New Year. It was also reported that Cllr Miller's funeral will take place on 17th December.

25/106. **New Parish Office**

It was reported that the groundworks for the new office were completed two weeks ago. There has also been a delay in the sourcing of the integrated blinds and the roller shutters, so delivery of the office will now be in the New Year. The City Council has been notified and they confirmed that as they can see the project is progressing that a delay to end of January will be permitted.

25/107. **Chantry Field Sewage Treatment Plant**

IT WAS RESOLVED THAT the parish council would seek additional legal advice and Cllr Raven will also speak to the city council for some advice.

25/108. Approval of the draft Neighbourhood Development Plan

IT WAS RESOLVED THAT the Draft Neighbourhood Plan be approved for the regulation 16 approval. Following discussion with the City Council, there may be small amendments or updates required. The Chairman will give final approval if any amendments are made. The Clerk will then sign the plan prior to submission to the City Council in early January.

25/109. Precept 2026/2027

Following approval of the budget and precept for 2026/2027 at the November meeting, the Clerk has now received the tax base rate for the next financial year and can confirm that the Parish Council charge for a Band D property will be £92.35, up from £82.56 the previous year and an increase of 11.8%.

25/110. Financial Matters

a) **Budgetary control and Accounts Report -** Members were circulated with budgetary control reports. Members approved the reports.

b) **Ratification and authorisation of Payments -** It was RESOLVED to accept the Accounts as drawn and ratification and authorisation was given for the cheques and payments (appendix attached).

There being no further matters for consideration, the Chairman thanked Members for their attendance and declared the Meeting closed at 8.50pm.