Boreham Parish Council

Minutes of the Parish Council Meeting of Boreham Parish Council held at 7.30pm on Monday 1st September 2025 in the Goodwin Room of Boreham Village Hall

Present
Councillor P Elkington (Chairman)
Councillor L Reed
Councillor D Stocks
Councillor M Powell
Councillor K Rounce
Councillor G Dickson

Also in attendance: Mrs Lisa Miller (Clerk), Jo Penson (Deputy Clerk)

25/52. Apologies for Absence
Cllr Miller and Cllr Elson had given their apologies which were accepted by full council.

25/53. Declarations of Interest
None were declared.

25/54. Councillor Resignation
The resignation of Cllr Leach was accepted by full council. Cllr Leach had been a long standing member of Boreham Parish Council and has made a substantial contribution to public service during this time, he will be greatly missed on the council. The council made a note of thanks to Cllr Leach for his commitment and service to the parish of Boreham over the years.

25/55. Public Participation
None were present.

It was reported that residents in Villiers Place are worried about parking when the train station opens in October.

It was reported that the recent work carried out at Chase Field by Essex & Suffolk Water had left a section of the field open and therefore dogs and small children could escape. It was agreed to ask the City Council to ask Essex & Suffolk Water to erect a fence where the hedgerow was that they removed prior to the works.

25/56. Minutes of Parish Council Meeting held on 7th July 2025
The Minutes of the Parish Council Meeting held on 7th July 2025 had been distributed and it was RESOLVED THAT they be signed as a true record of the meeting.

25/57. Councillors Reports

a) City Councillor Report – It was reported that the City Council are launching wellness group sessions for local residents to form new friendships and try out various activities. The sessions are starting are starting this month.
The Radio 2 in the Park is taking place at Hylands Park the weekend of 5th September so traffic in the area will be very heavy.
Cllr Raven has chased with Essex Highways to get the footpath from Main Road to Church Road cut back as it's severely overgrown. Cllr Stocks has cut some of this vegetation back as the footpath had become impassable.
The City Council has agreed that should parking become an issue in Boreham once the Beaulieu

Station opens then they will look at implementing parking restrictions.
The land opposite the Cock Inn has been purchased by the City Council and they are proposing to build 17-18 social housing bungalows for the over 55s and those with special needs. The Parish Council confirmed that they will be meeting with CHP and the City Council on 15th September to discuss their proposal.
The Local Government Review will be reviewed on 26th September so each current unitary council has put in what they would like to see going forward.

b) County Councillor J Spence's Report – Cllr Spence had given his apologies but sent a report which had been distributed to members of the council prior to the meeting. He reported that there is still funding available in the Locality Fund and any groups in the village in need of funding would be well received. There will be a Local Government Reorganisation briefing meeting on 15th September. There are different solutions on the table. He asked that fresh submissions for the Highways Initiative be submitted as soon as possible so they can be delivered in the next round of works. Cllr Spence is concerned that there is no information so far on an increased bus service between Boreham and Beaulieu Station. He has been pressing for this information but also for greater understanding on the totality of bus services coming to and through the Beaulieu Station interchange. Finally he reported that his regular meetings with the police had been productive and the issues along the Chelmer navigation seemed to have quietened down over the last few weeks but this may partly be reflected by the cooler weather.

c) Transport Committee – It was reported that the 73 bus will go via the Beaulieu Station once the station opens.

d) Village Hall Management Committee – It has been reported that the village hall has raised concern about their contribution of costs for the maintenance of the car park.

e) Butler Trust – Nothing to report.

f) Stock Almhouses – One of the trustees has resigned and a new trustee will be appointed shortly.

g) Neighbourhood Plan – All of the feedback has been incorporated in the plan and a meeting with Jenny Robinson of City Council was held recently. The NDP is being supported by three other documents, the consultation statement, a basic conditions statement and an equality Impact Statement the latter of which is yet to be carried out. The timings of the NDP deadline for review by the City Council will be the middle of January in order to be reviewed before Purdah commences for the May elections. This will require the documents to be signed off at either the November or December meetings.

h) Pigeon Development – It was reported that a planning application for an industrial development has been proposed on the land opposite Hammonds Farm and the four parishes (Boreham, Sandon, Little Baddow and Danbury) have joined together to object to the application as there has been very few changes to the previous application that was originally proposed.

25/58. <u>To receive and consider the following Committee Minutes previously circulated</u>

Minutes of the Planning Committee Meeting held on 21st July 2025

The Minutes were confirmed with no comment.

Minutes of the Chantry & Chase Field Sub Committee Meeting held on 21st July 2025

The Minutes were confirmed with no comment.

25/59. <u>Clerk's Report</u>

The Clerk handed out a draft notice to be erected on the John Galley Memorial Ground following the July meeting which was agreed.

A letter has been received from Savills who have been instructed by Essex & Suffolk Water to act on its behalf during a proposed water pipeline installation between Witham and Little Waltham including a new booster pumping station and a service reservoir. On or after July 29th 2025 an ecological, habitat, bats, water voles, reptile and watercourse survey on part of Chantry Field will have taken place.

25/60. <u>New Parish Office</u>

The planning application for the new parish office has been submitted with a decision date of 25th September 2025.

25/61. May Fair 2026

A working party has been set up with Cllrs Elkington, Powell and Reed to start the organisation of the May Fair.

25/62. Chase Field

Chelmsford City Council has confirmed that they are happy for the parish council to enter into a new lease agreement for the Chase Field as per the Heads of Terms discussed last year.
IT WAS RESOLVED THAT the Parish Council would instruct Leonard Gray to act on our behalf in the lease agreement.

25/63. Chantry Field Sewage Treatment Plant

A meeting was held recently with the residents at Chantry Field who share use of the Sewage Treatment Plant to discuss works to the sewage plant. One of the residents agreed to contact Tuke & Bell and ask for a comparative quotation to install a new Klargester in a new location and also to answer some questions raised if a repair is to take place. There will be another meeting once this information has been received.

25/64. Longfield Solar Farm/Essex Community Foundation

It was reported that there is funding available from the development of the Longfield Solar Farm. Some project ideas were suggested for use of this funding like new fencing at the play area, play equipment at Chase Field, a new bench on the Recreation Ground.

25/65. Financial Matters

a) **Budgetary control and Accounts Report -** Members were circulated with budgetary control reports. Members approved the reports.
b) **Ratification and authorisation of Payments -** It was RESOLVED to accept the Accounts as drawn and ratification and authorisation was given for the cheques and payments (appendix attached).

There being no further matters for consideration, the Chairman thanked Members for their attendance and declared the Meeting closed at 8.59pm.