Boreham Parish Council

Minutes of the Parish Council Meeting of Boreham Parish Council
held at 7.30pm on Monday 2nd June 2025 in the Goodwin Room of Boreham Village Hall

Present
Councillor P Elkington (Chairman)
Councillor L Reed
Councillor D Stocks
Councillor G Elson
Councillor M Powell
Councillor K Rounce
Councillor L Miller
Councillor G Dickson

Also in attendance: Mrs Lisa Miller (Clerk), Jo Penson (Deputy Clerk)

25/24. Apologies for Absence
Cllr Leach had given his apologies which were accepted by full council.

25/25. Resignation of Member
The resignation of Cllr Mills had been received and was accepted by full council.

25/26. Declarations of Interest
None were declared.

25/27. Public Participation
It was reported that there has been issues with the pharmacy recently when residents turn up to collect their prescriptions and are told they don't have their medications ready. They have also changed their opening times and are no longer open on a Saturday. It was agreed to write to the pharmacy and ask them to address these issues.

One of the dog bins has gone missing from Chase Field. Clerk will ask Lester to follow this up.

25/28. Annual Parish Council Meeting and Parish Council Meeting held on 12th May 2025
The Minutes of the Annual Parish Council Meeting and the Parish Council Meeting held on 12th May 2025 had been distributed and it was RESOLVED THAT they be signed as a true record of the meeting.

25/29. Councillors Reports

a) **City Councillor Report** – Cllr Raven reported that the devolution reorganisation is underway. It is rumoured that there will be three unitary areas for Essex but as yet this is not confirmed. He also reported that the price level of the new Beaulieu Station carpark has been set at £11.50 per day.
b) **County Councillor J Spence's Report** - Cllr Spence had sent his apologies and no report had been received.
c) **Transport Committee –** There is a meeting on 4th June in Chelmsford. The letter from the resident detailing which buses had not been keeping to its planned route had been passed on to the buses. Cllr Dickson would be asking about the park and ride and how it was going to work with the bus timetable and the new Beaulieu Station. Cllr Stocks expressed that the Bus Survey was accessible online and available face to face at various places but did not state at what location. Cllr Dickson will follow this up.
d) **Village Hall Management Committee –** The solar panels are working well and they are now looking at a provider that will buy back any electricity that hasn't been used. There is interest from another pre-

school about using the Lord Perry Hall. However, they want the sole use of the hall all week during term time so this may not be a feasible.

e) Chantry Field – Cllr Reed reported that the Beavers and Squirrels will be visiting Chantry Field on the 8th July.

f) Butler Trust – Nothing to report.

g) Stock Almhouses – One of the trustees will be leaving and will need replacing.

25/30. To receive and consider the following Committee Minutes previously circulated

Minutes of the Planning Committee Meeting held on 12th May 2025

The Minutes were confirmed with no comment.

25/31. Clerk's Report

The Clerk will be on annual leave from 17th-19th June 2025.

The Clerk reported that an email has been received from a solicitor acting on behalf of a G Taylor who purchased a strip of land known as the Parish Garden from the Parish Council back in 2006. The proprietor now wishes to sell this land and there was a restriction placed on the Title Register at the time of the sale. The Clerk is not clear what restriction was placed and why so has asked the Chairman of the Parish Council at the time if he can provide more information.

The Clerk has reported that the Chase Field invoice for the rent has been received for £65.00 which will be processed for payment in the coming days.

25/32. New Parish Office

It was agreed by unanimous vote to prepare and submit a planning application to the City Council for a new office to be located on the piece of land adjacent to the Village Hall car park where the food van was previously situated. It was agreed to write to the Village Hall and confirm that the parish council is no longer pursuing the Allen Room as a potential parish office.

25/33. Chantry Field Sewage Treatment Plant

Following a meeting held recently with the residents who are connected to the Chantry Field Sewage Treatment Plant concerning the poor condition of the plant and its need to be repaired or replaced, it was agreed that the parish council will ask for an additional quotation from another contractor to compare the quotation that the residents have obtained themselves. Another meeting will then be scheduled with the residents.

25/34. Terms of Reference

IT WAS RESOLVED THAT the Parish Council approve the small revisions made to all the Terms of Reference last year which were distributed to all members prior to the meeting.

25/35. Future May Fairs

Following the recent May Fair held on the Recreation Ground, it was agreed that an event would be arranged in 2026 by the parish council with a working group set up to organise the event.

25/36. Financial Matters

a) **Budgetary control and Accounts Report -** Members were circulated with budgetary control reports. Members approved the reports.

b) **Ratification and authorisation of Payments -** It was RESOLVED to accept the Accounts as drawn and ratification and authorisation was given for the cheques and payments (appendix attached).

There being no further matters for consideration, the Chairman thanked Members for their attendance and declared the Meeting closed at 9.08pm.