Boreham Parish Council

Minutes of the Parish Council Meeting of Boreham Parish Council
held at 7.30pm on Monday 6th October 2025 in the Goodwin Room of Boreham Village Hall

Present
Councillor P Elkington (Chairman)
Councillor L Reed
Councillor D Stocks
Councillor M Powell
Councillor G Elson
Councillor G Dickson

Also in attendance: Mrs Lisa Miller (Clerk), Jo Penson (Deputy Clerk)

25/66. Apologies for Absence
Cllr Miller and Cllr Rounce had given their apologies which were accepted by full council.

25/67. Declarations of Interest
None were declared.

25/68. Public Participation
One member of the public was present.

It was reported that there are three dead cherry trees along the Main Road and another one outside Nick's Tyres. It was agreed to report this to Highways.

It was reported that the zebra crossing along Main Road had been sprayed with red paint. It was confirmed that this has already been reported to Essex Highways and City Council and unfortunately the case has been closed with no further action.

The question of the lack of footpath access to the new Beaulieu Station was raised and this will be covered later on in the meeting.

25/69. Minutes of Parish Council Meeting held on 1st September 2025
The Minutes of the Parish Council Meeting held on 1st September 2025 had been distributed and after a small amendment to 25/57c, it was RESOLVED THAT they be signed as a true record of the meeting.

25/70. Councillors Reports

a) **City Councillor Report** – It was reported that the suggested Local Government Review areas have now been submitted with some local councils proposing to have three unitary areas and others proposing three or four. There won't be a decision from Government until early in the New Year. There are a couple of events going on during half term; The Witches of Chelmsford will be hosting a pop-up space at the Shire Hall and the Chelmsford Science Festival taking place at ARU in Writtle. The new station is opening on 26th October and the City Council will be assessing the parking in Boreham once it has opened and will put in place parking restrictions if it becomes a problem for the village. Anyone who registered before 31st October 2023 for a postal vote will need to register again. The new Local Plan has lost two proposed areas for development, the Meadows car park and the Baddow development near the Park and Ride, so the City Council are having to go back revisit other sites to add to the plan in order to reach their housing target.
b) **County Councillor J Spence's Report** – Cllr Spence reported that the station will open on 26th October with the first train departing at 7.10am. This project has cost £181 million pounds, been built to budget and on time. The bus company running the 73 bus has not yet agreed to run more buses

during peak times despite being written to and First Bus has also been approached regarding the no 71 bus which will so far not include Beaulieu Station on their route, and their answer is awaited. As yet there is no foresight as to how the station will affect the interchange roundabout so that will be monitored closely. The A12 widening project which was recently cancelled by Government has therefore had a knock on effect and cancelled the proposed changes to the interchange as well as the proposed footbridge allowing pedestrian access from Boreham to the new station. Cllr Spence reiterated that he has been fighting the corner for the residents of Boreham who have been totally left out in the cold with regards to accessing the station.

c) Transport Committee – Nothing to report.

d) Village Hall Management Committee – Nothing to report.

e) Butler Trust – The trust met on 30th September and it was reported that the trust has £10,400 to spend this year. It considered the applications received and awarded a total of £2,200 to five children in Boreham wanting to go on various educational trips.

f) Stock Almhouses – the new trustee has been appointed to the trust following the departure of former trustee David Massey.

g) Chantry Field – It was reported that the Beavers and Cubs (about 15) visited the site on 6th October.

h) Longfield Solar Farm – they met recently at the Village Hall to discuss the proposed planting and seeding on the site.

25/71. To receive and consider the following Committee Minutes previously circulated

Minutes of the Greens Committee Meeting held on 15th September 2025

The Minutes were confirmed with no comment.

Minutes of the Chantry & Chase Field Sub Committee Meeting held on 15th September 2025

The Minutes were confirmed with no comment.

25/72. Clerk's Report

The Clerk reported that there has now been five applications for the role of parish councillor and therefore an interview process will take place at the next meeting on 3rd November to fill the 3 vacant positions.

It was reported that an email had been received from the Football Club regarding the storing of their goal posts as a Cllr had requested that they move the storing of one nearer to the Main Road. However, the club said that they would likely need to trim more branches if they were to store it where requested which the council has agreed they do not want.

The Clerk gave a brief update on the ICO matter.

25/73. New Parish Office

The Planning Application for the new parish office was permitted on 25th September 2025. The clerk has spoken to the groundworks contractor who has given an approximate date to start the groundworks and sewage connection as the second week in November. The contractor for the new office requires a 50% payment on confirmation of order and an invoice of £34,574.04 has been received. It was agreed to use the balance in the Barclays saving account to use towards the deposit with the remainder from the current account.

25/74. Chase Field

It was agreed to instruct Leonard Gray to advise on the new lease agreement at the cost of £1300 plus VAT.

25/75. Chantry Field Sewage Treatment Plant

The following arrangements were agreed at the meeting:

- Tuke and Bell will be contracted to carry out the repair work as per their September quotation of £16,842.00.
- Tuke and Bell will be contracted to carry out the service for one year at a cost of £690.00. Additional callout charges will be charged at £50 per hour on a weekday, £75 per hour on a Saturday and £100 per hour on a Sunday including travel time. Mileage will be charged at 67p per mile.

- Jiggins will be contracted to empty the tank as and when required at a cost of £300 each tankering.
- The vegetation surrounding the sewage plant and the ditches will be monitored on a regular basis by the Parish Council.
- The fencing off of the sewage plant will be completed after the repairs have been carried out and the responsibility of funding for the fencing to be agreed at a later date.
- The owner of one of the properties has agreed to resolve the brickwork pointing that needs to be done as well as the necessary repairs to the electricity housing.
- The Parish Council was advised that it cannot hold individual residents money in Parish Council bank accounts. The Parish Council will seek legal advice as to the legal position of settling bills associated with the sewage plant. Cllr Raven agreed to seek advice from the City Council.

25/76. Budget 2026/2027

All Committee Chairpersons were asked to provide a budget for 2026/27 by 15th October 2025 so these can be discussed at the Finance Committee Meeting on 20th October 2025.

25/77. Bank Mandate

It was agreed that the new signatories for the bank accounts would be Cllrs Powell and Dickson. The relevant forms were signed and the new signatories handed the necessary paperwork to be completed and returned to the Clerk.

25/78. Nurture Den – Use of John Galley Memorial Ground

It was agreed that Nurture Den would be permitted to use the Recreation Ground for various activities during the school holidays. However, it was thought that groups of up to 10 on scooters around the footpath of the Recreation Ground would present a health and safety risk for other pedestrians. The playing of football and the use of the play equipment would be granted if Nuture Den would be happy to pay a licence fee and be issued with a licence permit for the year at a cost of £250.00 for the year.

25/79. Financial Matters

a) **Budgetary control and Accounts Report -** Members were circulated with budgetary control reports. Members approved the reports.
b) **Ratification and authorisation of Payments -** It was RESOLVED to accept the Accounts as drawn and ratification and authorisation was given for the cheques and payments (appendix attached).

There being no further matters for consideration, the Chairman thanked Members for their attendance and declared the Meeting closed at 9.30pm.