

Boreham Parish Council

Minutes of the Parish Council Meeting of Boreham Parish Council
on Monday 6th July 2026 in the Goodwin Room of Boreham Village Hall

Present

Councillor J Raven (Chairman)
Councillor L Reed
Councillor M Powell
Councillor K Rounce
Councillor P Elkington
Councillor J Galley
Councillor G Elson

26/40. Apologies for Absence

Apologies were received from Cllrs Deighton and Dickson.

26/41. Declaration of Interest

Declaration of Interest was received from Cllr Peter Elkington with regards to the purchase of the bowling club item 26/50.

26/42. Public Participation

A member of the public attended the meeting to discuss the proposal for the pétanque court on the recreation ground, a further explanation was given by the chair that financially the Parish Council was not able to build and maintain a pétanque court and in the future if it did become financially viable and the demand was there, we would look at potential sites for this activity.

Cllr. K Rounce discussed the beacon is damaged outside Nicks Tyres also the damage around the manholes in church road and plantation road are dangerous, this was mentioned to Cllr Jerome to see if he can get these resolved as it is a highways issues and has been previously reported. Also mentioned a resident asked about additional seating on Main Road.

26/43. Minutes of the Parish Council Meeting held on 8th June 2026

The Minutes of the Parish Council Meeting held on 8th June 2026 had been distributed prior to the meeting and it was RESOLVED that they be signed as a true record of the meeting.

26/44. Councillors Reports

- a) **City Councillor J Raven.** - Chelmsford City Council and Essex Police are joint-funding extra police patrols in the city centre this July, August and September, to ensure Chelmsford remains safe and welcoming for everyone, chair had mentioned to them about patrols at paper mill lock as well due to the multiple issue in that area.
Additional patrols will provide an increased police presence on Friday and Saturday evenings, focusing on areas where people tend to gather in the summer months.
The cost of these patrols will be shared evenly by Chelmsford City Council and Essex Police.
Parish Councillors asked about issues with the parking etc at papermill lock and this is being discussed with the councils in the area and other city councillors on ways forward to resolve these issues.
Free Iron Age Day at the Museum of Chelmsford on Saturday 18 July.
Final phase of Chelmsford Garden Community given the green light.
The Chelmsford community came together on Saturday 27 June to volunteer at this year's Big River Clean Up.
- b) **County Councillor R Jerome** - Councillor Jerome gave an update on the Beaulieu access package and the funding for Boreham Interchange with the £38 million package of works hoping to start in the 1st quarter

of 2027. Also mentioned about the bus service to the train station and improvements for lighting down main road, and is pushing the bus gate from White Hart Lane and said will hopefully open this year but not confirmed.

Bus service through Boreham also discussed with issues with the current service and Cllr Elson gave an update on multiple issues with this service.

c) Parish Council's representative on the Village Hall Management Committee.

No update but Chair clarified with Cllr Elson about declaring an interest if any business is discussed either in a meeting or outside a meeting and Cllr Elson would make sure that he would declare any interests if any issues are discussed involving the village hall.

d) Public Transport Representative.

Covered in previous discussion with County Councillor, report was issued by Cllr Elson.

e) Speed Watch Representative - to be removed as a future agenda item.

f) Climate Crisis Working Party - nothing to report.

g) Butler Trust – nothing to report.

h) Highways & Footpaths

Items discussed in the open forum

i) Other reports and questions.

Cllr Elkington discussed the meeting he had with CALC where Nick Everleigh from CCC discussed how complicated the process is for dealing with the new unitary council

Cllr Reed discussed about Chantry Field and the discussion with New Hall School and mentioned they wanted to visit Chantry Field to help volunteer and they are interested in the bio diversity and using this for the children as a project, this was agreed with the PC for this to go ahead and Cllr Reed invited councillors to attend when they meet.

Chair and vice chair gave an update on Hammond Farm and mentioned that the legal team has been appointed and the initial consultation will go ahead with the information that has been gathered so far and the legal team will look through to discuss the way forward.

26/45. To receive and consider the following Committee Minutes previously circulated:

a) Greens Committee Meeting – 16th June 2026

The Minutes were approved with no comment.

b) John Galley Memorial Ground Meeting – 16th June 2026

The Minutes were approved with no comment.

26/46. To receive the report of the Clerk on matters not covered elsewhere on the Agenda

Nothing reported.

26/47. IT Policy

Formal adoption of an IT Policy as now required by local governance (see attached draft document as recommended by the NALC).

Policy to be updated with the information that is highlighted and hopefully adopted at September meeting, Cllr Powell highlighted about GDPR issues with electronic information that is sent through to us with info to be redacted if anything personal is shared.

Cllr Elson mentioned about council info that is sent to us on personal emails should not be held as if people leave the council they still have this info sent to them and on their electronic devices and about getting PC emails (potentially .org.uk). This is to be discussed as a future cost to the PC.

26/48. Model Publication Scheme

IT WAS RESOLVED THAT the Model Publication Scheme be adopted by the Parish Council.

26/49. Planning Committee

It was agreed that the Planning Committee would moving forward only meet once a month, although additional meetings would be held if needed due to either volume of applications or if a meeting is required to discuss any applications. Also see if we can restructure other meetings.

26/50. Boreham Bowling Club

It was agreed that a meeting would be arranged with CCC to discuss way forward for the Bowls club. Cllr Raven to arrange the meeting at a future date.

26/51. Chantry Field Mowing

Following quotations received, it was agreed that the Parish Council would place the order of the works with JCM Services.

26/52. Hammonds Farm Development

It was agreed that the Parish Council had no funds available to contribute to the cause unless fund raising activities can be organised to raise funds specifically for this purpose in the future.

26/53. Financial Matters

- a) **Budgetary control and Accounts Report** - Members were circulated with budgetary control reports. Members approved the reports. It was agreed that a six month budget review would be carried out to check the council is still on budget. It was also flagged by the Internal Auditor that the general reserves are very low.
- b) **Ratification and authorisation of Payments** – It was RESOLVED to accept the Accounts as drawn and ratification and authorisation was given for the cheques and payments (appendix attached).

There being no further matters for consideration, the Chairman thanked Members for their attendance and declared the Meeting closed at 8.49pm.